



ARBAB SHAHZADI

📞 0521-725-591

@ arbabshahzadi86@gmail.com

📍 Al Nakheel near bus station Ajman

EDUCATION

BS Mass Communication & Media Studies

GIFT University 2020-2024

Higher Secondary School Certificate

BISE GRW 2017-2019

SKILLS

- Strategic Sales Planning
- Digital Marketing Knowledge
- Team Leadership & Coordination
- Product Listing & Catalog Management
- Communication Skills
- Microsoft office Suite

LANGUAGE

English

urdu

About Me

Motivated E-commerce Sales Manager and Sales Executive with strong skills in online sales, order handling, and customer service. Experienced in managing online platforms, achieving sales targets, and building client relationships. Focused on driving growth and delivering excellent customer experiences.

WORK EXPERIENCE

Aiwibi Australia

NOV 2024 - present

E-commerce Sales Manger

- Managed and processed customer orders from various online platforms efficiently and accurately
- Monitored inventory levels and coordinated with the stock team to ensure timely restocking.
- Ensured timely dispatch of all packages in line with company delivery standards.

NUR Electronics

FEB 2023-JUNE 2024

Sales Executive

- Identified and pursued new sales opportunities through networking and cold calling.
- Built strong relationships with clients to understand their needs and provide tailored solutions.
- Conducted product presentations and negotiated contracts to close deals successfully.