



Asif Hussain

Innovative, task-driven and qualified professional web developer with five years of experience in database administration and website design. Strong creative and analytical skills. Equipped with a record of success in consistency identifying and providing the technological needs of companies through ingenious innovation. Team player with an eye for detail.

Education

[2011] SSC

[2014] F.A

Work Experience

- **8 Years** experience in **AC** and other electronic work in Peshawar.
- **2 Years** Experience in **Imtiaz Miga Mall Electronic Department as Sales Man**
- **4 Years** Experience in **“Press Market“as Electrician.**
- Worked in **“United Arab Emirates (Dubai) “** as a **“Senior Document contoller“** for **2 years.**
 - Provide technical leadership ,training ,development and guidance To the Document Control team.
 - Responding to project document control needs.
 - Responsible for Control & Management of Department Work Practices (procedure and work instruction development).
 - Identify and develop process improvements to support core business functions responsible for the quality of all incoming and outgoing original documents and for registering and distributing all these documents on time and according to specified level of quality.
 - Controlled document retrieval system, containing Client, sub-contractor and supplier documents.
 - Prepare transmittals for documents and return reviewed documents.
 - Ensure adequate and timely registration , receipt and dist.
 - Managed documentation of and training on production procedures and work instructions.
 - Verified that all process control parameters were being documented and followed at all times.

REFERENCES

- Will be provided upon request.

Personal Info

Contac Number
0313-8657645

Email
Asifhs9080@gmail.com

Address
New city home Peshawar

Technical Skills

Website Optimization

MS Office

Graphic designing

Software best practices

Technical Writing

Soft Skills

Interpersonal Skills

Physical Stamina

Collaboration

Communication

Hobbies

Volunteering

Playing Cricket

Reading Books