

Akash Basyal

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Eager to contribute and expand my knowledge base for future endeavors, I am seeking a role within a reputable organization. I believe my strengths in sales and collaborative team dynamics can be effectively utilized in such an environment. Furthermore, I maintain a positive outlook across all facets of my life.

Work Experience

Province Healthcare Manager

Jun 2024 - May 2025

Medicare - Hospital Management Software Company | Lumbini Province

Managed the implementation and adoption of hospital management software across healthcare facilities in Lumbini Province. Coordinated with stakeholders, trained staff, and ensured effective use of the software to improve healthcare delivery, data management, and operational efficiency.

Assistant Human Resources Executive

Feb 2021 - Aug 2024

Nance Hotel Pvt Ltd | Bhairahawa

- Supported HR operations including recruitment, employee onboarding, payroll assistance, and record management. Helped coordinate training programs, maintained HR databases, and ensured compliance with company policies and labor regulations.

Senior Assistant

Sep 2018 - Jun 2024

United Ajod Insurance Company Ltd. | Bhairahawa Branch

Underwriting, Accounting & Claims Department

Sales Officer

Feb 2022 - Mar 2024

Siddhartha Bishwajyoti Multipurpose Company Pvt. Ltd. | Bhairahawa

- Led sales operations and strategies to drive revenue growth in the automobile sector. Managed sales teams, developed customer relationships, and coordinated marketing efforts to achieve targets.
- Oversaw inventory management, pricing, and after-sales service to enhance customer satisfaction and market presence.

Junior Accountant

Apr 2020 - Jan 2022

Lord Gautam Buddha Consultancy Pvt. Ltd | Bhairahawa

- Assisted in managing financial records, processing invoices, and maintaining accurate bookkeeping. Supported month-end and year-end closing activities, reconciled accounts, and helped prepare financial reports to ensure compliance and accuracy.

Junior Messenger

Nov 2015 - Nov 2018

Gandaki Bikas Bank Ltd | Bhairahawa Branch

- Handled daily office errands, delivered documents and messages promptly, and supported administrative staff with routine tasks. Maintained office cleanliness and ensured smooth communication flow within the organization.

Core Skills

Financial modeling and reporting, financial accounting, Business valuation, Soft Skill, Observation, Decision making, Communication, Multi-tasking, Sales & Marketing:

Education

Nepal Open University	Apr 2025
Bachelor of Business Studies	
Bhairahawa Higher Secondary School	Jun 2013
Higher Secondary Education Board	
Shree Gyan Prakash Secondary School	Jun 2011
School Leaving Certificate	

Languages

English, Hindi , Nepali